

# BELHAVEN COLLEGE VIRTUAL CAMPUS

Jackson, Mississippi

*A CHRISTIAN COLLEGE OF  
LIBERAL ARTS AND SCIENCES  
FOUNDED IN 1883*

*VIRTUAL CAMPUS CATALOGUE 2007-2008*

*ANNOUNCEMENTS 2007-2008*

*JULY 2007*

*EFFECTIVE JULY 1, 2007*

## DIRECTORY OF COMMUNICATIONS

### Mailing Address:

Belhaven College	Belhaven Virtual	Belhaven College	Belhaven College	Belhaven College
1500 Peachtree St.	1500 Peachtree St.	15115 Park Row,	5100 Poplar Ave.	Maitland 200
Jackson, MS 39202	Box 279	Suite 175	Suite 200	Suite 165
(601) 968-5940	Jackson, MS 39202	Houston, TX 77084	Memphis, TN 38137	2301 Maitland Center Pkwy
(800) 960-5940	(601)968-5940	(281) 579-9977	(901) 767-8977	Maitland, FL 32751
Fax: (601)968-9998	Fax: (601)968-8946	(866) 537-5000	Fax: (901) 767-7271	(407) 804-1424
		Fax: (281) 579-0275		(888) 421-0280
				Fax: (407) 661-1732

Admission_____	(601) 968-5940 or (800) 960-5940
Adult Studies Admission – Jackson_____	(601) 968-8881
Houston_____	(866) 537-5000
Memphis_____	(901) 888-3343
Orlando_____	(407) 804-1424
Virtual_____	(601) 968-5940
Alumni Relation_____	(601) 968-5980
Belhaven Fax_____	(601) 968-9998
Business Office_____	(601) 968-5901
Campus Operations_____	(601) 968-5904
Public Information_____	(601) 968-5930
Registrar_____	(601) 968-5922
Student Life_____	(601) 968-5969
Security_____	(601) 968-5900
Student Financial Planning_____	(601) 968-5933
Student Learning_____	(601) 968-5932
Virtual Student Services_____	(601) 965-7078
Website_____	<a href="http://www.belhaven.edu">www.belhaven.edu</a>
	<a href="http://houston.belhaven.edu">http://houston.belhaven.edu</a>
	<a href="http://memphis.belhaven.edu">http://memphis.belhaven.edu</a>
	<a href="http://orlando.belhaven.edu">http://orlando.belhaven.edu</a>
	<a href="http://virtual.belhaven.edu">http://virtual.belhaven.edu</a>

Visitors are welcome at Belhaven College. The admission office is located in Fitzhugh Hall and is open Monday through Friday from 8:00 a.m. to 5:00 p.m. Prospective students may request interviews for Saturday mornings.

Belhaven College reserves the right to change the fees, rules, and calendar regulating admission and registration, instruction in and graduation from the College, and to change any other regulations affecting the student body. Changes go into effect whenever the proper authorities so determine, and apply not only to prospective students but also to those who at that time are enrolled in the College.

### POLICY OF NONDISCRIMINATION

Belhaven College does not discriminate in administration of education policies, applications for admission, scholarship and loan programs, or athletic and extracurricular programs. The rights, privileges, programs, and activities at Belhaven College are made available to all students who are enrolled regardless of sex, religion, color, national origin, handicap, or age.

### POLICY ON PRIVACY OF STUDENT RECORDS

Belhaven College is in compliance with the policies on privacy of student records as described in the Family Educational Rights and Privacy Act of 1974. Specific details of policy are included in the student handbook.

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## **Belhaven Virtual Academic Calendar 2007-2008**

### **Hemester 5 (Summer 07)**

April 27	Preferred application deadline
May 10	Registration deadline
May 15 & 22	New Student Orientation
May 28	Hemester 5 classes begin
July 16-20	Final Exams
July 20	Hemester 5 classes end
July 22	Hemester 5 grades due
July 21-Aug 20	Break for current students

### **Hemester 1 (Fall 07)**

July 27	Preferred application deadline
August 2	Registration deadline
August 7 & 14	New Student Orientation
August 23	Hemester 1 classes begin
September 14	Application Deadline for May 08 Graduation
October 12-18	Final Exams
October 18	Hemester 1 classes end
October 20	Hemester 1 grades due
October 19-24	Break for current students

### **Hemester 2 (Fall 07)**

September 28	Preferred application deadline
October 4	Registration deadline
October 9 & 16	New Student Orientation
October 25	Hemester 2 classes begin
November 21	Thanksgiving Holiday begins 9pm
November 26	Thanksgiving Holiday ends 5pm
December 14-21	Final Exams
December 14	Graduate Gala
December 15	Commencement for Aug. and Dec. Graduates
December 21	Hemester 2 classes end
December 23	Hemester 2 grades due
December 21-January 8	Christmas/New Years Break

### **Hemester 3 (Spring 08)**

December 7	Preferred application deadline
December 13-19	Registration deadline
December 11 & 18	New Student Orientation
January 10	Hemester 3 classes begin
February 28-March 6	Final Exams
March 6	Hemester 3 classes end
March 8	Hemester 3 grades due
March 7-11	Break for current students

### **Hemester 4 (Spring 08)**

February 15	Preferred application deadline
February 21	Registration deadline
February 26 & March 4	New Student Orientation
March 13	Hemester 4 classes begin
March 21	Easter break begins 9 pm
March 24	Easter break ends 5 pm
April 18	Application Deadline for Dec. 08 Graduation
May 2-8	Final Exams

May 8	Hemester 4 classes end
May 9	Hemester 4 grades due
May 9	Graduate Gala
May 10	Commencement for May graduate

# **General Information**

## **PROFILE**

Belhaven College is a Christian liberal arts college dedicated to helping people grapple with the complex issues of life and to preparing them for positions of leadership in a rapidly changing society. A community of professors and students working together in a Christian environment, Belhaven emphasizes the importance of the individual. In addition to a strong traditional liberal arts program, Belhaven provides an atmosphere in which students can find purpose and meaning in life. Academic preparation and Christian experience go hand in hand at Belhaven.

Each student is encouraged to develop and grow to the best of his or her potential and to face the future with confidence and determination. Interwoven into academic preparation is a curriculum that emphasizes personal values and constructive attitudes toward work, other people, and the quality of life.

Belhaven strives for excellence in higher education. The College is dedicated to the belief that only the Christian liberal arts institution can educate men and women capable of totally purposeful action and direction.

Belhaven College has a rich heritage of prominence in education dating back to 1883. Eight bachelor's degrees and four master's degrees are offered. In addition to traditional majors, programs of general studies are available. There are also pre-professional programs in the ministry, medicine, dentistry, law, nursing, and medical technology.

Belhaven College has a long and productive history of relationship with the Presbyterian Church. Until 1972, the College was owned and operated by the Synod of Mississippi, Presbyterian Church in the United States, through a Synod-elected board of trustees. In 1972, the Synod gave ownership of the College to a self-perpetuating board of trustees. The College has a covenant relationship with the Synod of Living Waters of the Presbyterian Church (U.S.A.) and seeks to deepen its relationship with various other Presbyterian bodies. Faculty and staff members are drawn from various denominations, with the primary Presbyterian denominations represented being the Presbyterian Church (U.S.A.), the Presbyterian Church in America, and the Evangelical Presbyterian Church. The College receives both financial support and students from these three denominations.

Belhaven College is a Mississippi nonprofit corporation, recognized by the Internal Revenue Service as a 501(c)(3) corporation.

## **ACCREDITATION**

Belhaven College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, and masters degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Belhaven College. The Department of Music is an accredited institutional member of the National Association of Schools of Music. The Department of Art is an accredited institutional member of the National Association of Schools of Art and Design. The Department of Dance is an accredited institutional member of the National Association of Schools of Dance (NASD). The Department of Theatre is accredited institutional member of the National Association of Schools of Theatre. Belhaven College through its School of Business Administration has the following degree programs accredited by the International Assembly for Collegiate Business Education: Master of Business Administration, Master of Science in Management, Bachelor of Science in Accounting, Bachelor of Science in Business Administration, Bachelor of Business Administration, and Bachelor of Science in Management.

Florida Licensure – Licensed by the Commission for Independent Education. Additional information regarding Belhaven College may be obtained by contacting the Commission for Independent Education, 2650 Apalachee Parkway, Suite A, Tallahassee, Florida 32301.

Texas – Belhaven College is approved by the Texas Higher Education Coordinating Board to offer the following degrees in Houston, Texas: Associate of Arts with major in General Studies, Bachelor of Business Administration with major in General Business, and Master of Business Administration with major in General Business.

Tennessee Licensure – Belhaven College is authorized by the Tennessee Higher Education Commission. Additional information regarding yearly authorization may be obtained by contacting the Tennessee Higher Education Commission, Parkway Towers, Suite 1900, Nashville, TN 37243-0830.

Belhaven College is a member of the American Council on Education, the Mississippi Association of Independent Colleges, and the Association of Presbyterian Colleges. It is approved by the American Association of University Women, the National Association of Independent Colleges and Universities, and the Council for Christian Colleges and Universities.

## **VISION AND MISSION OF BELHAVEN COLLEGE**

Belhaven College prepares students academically and spiritually to serve Christ Jesus in their careers, in human relationships, and in the world of ideas.

Belhaven College affirms the Lordship of Christ over all aspects of life, acknowledges the Bible as the foundational authority for the development of a personal worldview, and recognizes each individual's career as a calling from God. Each academic department is committed to high academic goals for its students and clarifies the implications of biblical truth for its discipline. Belhaven upholds these commitments in offering undergraduate or graduate programs, by conventional or technological delivery modes, and in local, national, and international venues. The College requires a liberal arts foundation in each undergraduate degree program, in order to best prepare students to contribute to a diverse, complex and fast-changing world.

By developing servant leaders who value integrity, compassion, and justice in all aspects of their lives, the College prepares people to serve, not to be served.

Revised by the Board of Trustees, November 2005.

## **OUR STATEMENT OF FAITH**

1. We believe that there is only one God, eternally existent in three persons: Father, Son, and Holy Spirit.
2. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return to power and glory.
3. We believe the Bible to be the inspired, inerrant, and only infallible, authoritative Word of God, which exercises ultimate authority over the individual, the Church, and human reason.
4. We believe that justification through Christ is received by repentant sinners through faith alone, without works.
5. We believe that God, by His Spirit, progressively transforms the lives of those who are justified by God.
6. We believe in the resurrection of both the saved and the lost: they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.

## **VIRTUAL CAMPUS MISSION STATEMENT**

Belhaven College, through a distributed education model, prepares students academically and spiritually to serve Christ Jesus in their careers, in human relationships, and in the world of ideas.

## **HISTORY**

Belhaven College is a contemporary institution built on the timeless principles of service and excellence in higher education. Since its founding, Belhaven College has sought to fulfill the mission expressed in its motto: non ministrari, sed ministrare, to serve, not to be served.

Today's Belhaven is the culmination of three separate institutions of higher learning that merged over the years. Belhaven College was chartered in 1894 in Jackson, Mississippi, as a privately owned institution. In 1911, Belhaven was merged with McComb Female Institute, and in 1939 merged with the Mississippi Synodical College. The

founding date of the latter institution, 1883, was adopted by the board of trustees as the official founding date of Belhaven College.

In 1894, Dr. Lewis Fitzhugh established Belhaven College for Young Ladies on Boyd Street at the former residence of Colonel Jones S. Hamilton. The College took the name of the house, Belhaven, in honor of Hamilton's ancestral home in Scotland. A fire destroyed the main building in February 1895, but with the help of Jackson citizens, the College reopened in the fall of 1896 at the same site.

Fitzhugh served as president until his death in 1904, upon which his heirs sold the College to Dr. J. R. Preston. Preston operated Belhaven until it was again destroyed by a fire in 1910, then he donated the title to the College to the Presbyterian Church. In September 1911, the school was reopened by the Central Mississippi Presbytery as Belhaven Collegiate and Industrial Institute at a new site on Peachtree Street.

Dr. R. V. Lancaster of McComb Female Institute became the third president when the two institutions merged. In 1915, the board of trustees changed the school's name to Belhaven College. During these years, improved curricula guidelines and student services were established. Dr. W. H. Frazer succeeded Lancaster as president from 1918-21, and during his tenure, enrollment grew to 230 students.

In 1921, the Reverend Guy T. Gillespie of Lexington, Mississippi, began a presidency that would last 33 years. In Gillespie's tenure, Belhaven was first accredited, an endowment fund begun, and scholarship aid made available. Through depression, war, and unstable economic times, Belhaven maintained its mission.

Dr. McFerran Crowe succeeded Gillespie in 1954, and over six years he expanded and upgraded the faculty while modernizing business operations. It was also in 1954 that the board of trustees voted to make Belhaven fully coeducational, thus ensuring continued growth.

In 1960-61, Dr. Robert F. Cooper served as acting president until the board selected Dr. Howard J. Cleland as president. During Cleland's 17-year tenure, an ambitious expansion program resulted in six major new buildings, while enrollment and the College budget tripled. Another significant change came in 1972, when the Synod of Mississippi transferred ownership of the College to the board of trustees.

In March 1978, Dr. Verne R. Kennedy became the first Belhaven alumnus to serve as chief executive of his alma mater. In eight years as president, he reaffirmed the commitment to Christian service and the covenant relationship with the Presbyterian Church and installed a more efficient administrative structure.

Another alumnus of Belhaven, Dr. Newton Wilson, became president in June 1986. His nine-year term saw the greatest growth in College history, from just over 600 students to more than 1,100. By 1995, over 80 percent of Belhaven's faculty held doctoral or equivalent degrees. The College also extended its outreach in nontraditional venues, with expanded course offerings for adult and evening students. Dr. Daniel C. Fredericks served as acting president in 1995.

A new era of leadership at Belhaven began in January 1996, as Dr. Roger Parrot became the tenth president of the College. He inherited an institution with an all-time record enrollment of approximately 1,300 students and the best-qualified faculty in the history of the College.

Over its years, Belhaven has established a reputation for faithful service to city and state, to country and God. As the College looks ahead to a new century, the opportunities and demands will grow, but the founding mission remains unchanged..."to serve, not to be served."

## **LOCATION**

Belhaven College is located on a forty-two acre site near the heart of Jackson, the capital and largest city in Mississippi. Jackson, a growing center of industry, commerce, culture, and the arts, has expanded in population from 7,000 at the beginning of the century to a major metropolitan area encompassing about 450,000 individuals. Jackson prides itself on its residential areas, its impressive state and city office buildings, its spacious parks, and its progressive spirit.



Located in a historical residential neighborhood, the Belhaven campus provides a pleasing setting for learning and growth. The campus combines the best of traditional southern architecture with contemporary utilization of space.

Belhaven College has another campus located in Clark Tower, a landmark office complex on Poplar Avenue in Memphis, Tennessee. Adult studies offices, classrooms, and electronic library are housed on the second floor of this facility.

The Belhaven College Florida campus is located in Maitland 200, 2301 Maitland Center Parkway, Suite 165, Maitland, Florida. The community is a blended community of residential and commercial developments, near the fast-growing metropolis of Orlando.

The Belhaven College Texas campus is located in Grant Park 10, 15115 Park Row, Houston, Texas and offers adult programs for undergraduate and graduate degrees in business administration.

Office of the Virtual Online Program is located in Preston Hall on the Jackson campus, 1500 Peachtree Street, Jackson, Mississippi.

# **Information for Prospective Students**

## **VIRTUAL CAMPUS PROGRAM OBJECTIVES**

Through our virtual campus program curricula, Belhaven College encourages breadth of vision and promotes the maximum development of each student intellectually, spiritually, culturally, and physically. The following educational objectives are at the core of the virtual campus program:

- Develop students' potential, enabling them to face the future with confidence and determination.
- Prepare students for leadership and service in their chosen vocation.
- Apply critical thinking and reasoning skills to identify problems and to develop problem-solving abilities.
- Apply theoretical knowledge to solve real-life problems through teamwork within the context of an active learning environment.
- Facilitate social development and effectiveness in interpersonal relationships through developing personal values and constructive attitudes toward work, other people, and the quality of life.
- Form a broad base for a detailed study in a major discipline while giving Christian perspective on the world of ideas.
- Foster and promote a sense of Biblical ethics and values to be applied in the students' personal and professional lives.
- Facilitate spiritual growth by examining personal and corporate values from a Christian worldview..

## **UNDERGRADUATE ADMISSION REQUIREMENTS AND PROCEDURES**

All communication regarding entrance to the College should be addressed to the office of admission as listed inside the front cover of the catalogue. Eligibility for admission will be determined when the application, any required fee, and transcripts have been received by the College.

Belhaven College seeks students who desire an excellent education combined with a meaningful student life experience and who will have a reasonable chance of academic success at Belhaven College. Applicants providing evidence of completion of an accredited academic high school curriculum, scholastic achievement, and sound moral character conducive to contributing to the total premium of the College are admitted.

Belhaven College does not discriminate in the administration of its education policies, application for admission, scholarship and loan programs, or athletic and extracurricular programs. The rights, privileges, programs, and activities at Belhaven College are made available to all students who are enrolled regardless of sex, religion, color, national origin, handicap, or age.

## **APPLYING FOR UNDERGRADUATE ADMISSION**

### **DEGREE-SEEKING, FRESHMAN APPLICATION PROCESS**

- Completed admission application
- \$25 non-refundable application fee.
- An official ACT or SAT score report. Belhaven's ACT institutional code is 2180; its SAT code is 1055. Minimum requirement for acceptance is 20 ACT composite or 930 combined critical reading and math SAT score.
- Official academic transcripts from all institutions attended. Minimum GPA required is 2.0. If transferring from another college with fewer than 12 credit hours, an official ACT or SAT score report is required.
- An essay, interview, and letter of recommendation may be submitted voluntarily by the student or may be requested by the admission office if student does not meet minimum requirements for acceptance.
- A student who has been educated at home must submit a transcript outlining courses taken and ACT or SAT scores; OR meet the requirements for students applying with a GED.
- Provisional Admission-Students who provide unofficial documentation (such as transcripts) but are missing official documentation may be admitted provisionally. These students will be given 30 days

- from the beginning date of the first course to provide official documentation to the office of admission or risk being removed from class. A student cannot be certified for financial aid until he/she is officially admitted to the College.
- Conditional Admission-Students who have transferable hours but whose cumulative entering grade point average is lower than a 2.0 or test scores below the minimum requirement may be referred to the admission committee for consideration. If admitted, students must maintain a 2.0 in the first four three-hour courses.

## **DUAL ENROLLMENT**

- Completed admission application
- \$25 non-refundable application fee.
- An official ACT or SAT score report. Belhaven's ACT institutional code is 2180; its SAT code is 1055. Minimum requirement for acceptance is 21 ACT composite or 970 combined critical reading and math SAT score.
- Official academic transcripts from all institutions attended. Minimum GPA required is 2.0.
- A letter of recommendation from your high school guidance counselor or teacher
- An essay, interview, and letter of recommendation may be submitted voluntarily by the student or may be requested by the admission office if student does not meet minimum requirements for acceptance.

## **Admission By Examination**

A student who has not graduated from high school may be admitted, but first must take all five tests of the high school level General Education Development (GED). Subscores must be 45 or higher or an average standard score of 50 or higher. The applicant must provide evidence that a high school equivalency certificate has been issued by providing an official transcript of the GED from the state Department of Education of the state that issued the certificate.

## **Registration in Other Belhaven College Programs**

By permission, Virtual courses may be taken by Belhaven students if the total number of Belhaven credits is less than 12 hours a semester. Virtual courses are not available to students of any of Belhaven College's adult courses (except for Jackson campus MED/MAT).

## **TRANSFER APPLICATION PROCESS**

- Transfer students must submit a completed application form, the nonrefundable application fee of \$25.00, and official college transcripts from all previous colleges attended. An applicant is not permitted to ignore previous college attendance or enrollment. A student who misrepresents information in filling out the admission application form or a student who finds after admission or enrollment that he or she is ineligible for academic reasons or any other reason to return to his or her last institution and who fails to report this immediately to the office of admission will be subject to disciplinary action, including possible dismissal from the College.
- An applying transfer student must produce unofficial or official transcript(s) from all previous colleges in order to register for classes. If unofficial transcripts are submitted, the student will be given thirty days from the beginning date of the first class for the official transcript(s) to be received in the office of admission. The official final transcript(s) must be received before the student is considered officially registered and eligible to receive financial aid. It is understood by all parties that, if for some reason a student is denied admission as a result of not having all documentation at the appropriate offices by the deadline stated, Belhaven College is not liable for any losses incurred to the student.
- A student who is applying with fewer than 12 semester hours of college credit must send to the office of admission an official high school transcript showing the date of graduation as well as an official report of the ACT or SAT score directly from the testing service. Applications will be processed and admission status determined when all required items, including the ACT or SAT, where applicable, are on file.
- Freshmen who have graduated and been out of high school for five years or more will not be required to submit an ACT score, but their applications must come before the committee.
- A transfer student meeting other qualifications is automatically accepted with a minimum 2.0 cumulative grade point average on a 4.0 scale. Nonacademic elective credits in health and physical education are excluded from grade point average (GPA) calculation.

- Transfer students may be accepted from other institutions of higher learning only when the program of the transferring institution is acceptable to the receiving institution.
- A student under academic suspension from another college or university may not enter Belhaven for one fall or spring semester following his/her suspension. A student who has been permanently dismissed from another college or university will not be eligible for admission to Belhaven College.
- Provisional Admission-Students who provide unofficial documentation (such as transcripts) but are missing official documentation may be admitted provisionally. These students will be given 30 days from the beginning date of the first course to provide official documentation to the office of admission or risk being removed from class. A student cannot be certified for financial aid until he/she is officially admitted to the College.
- Conditional Admission-Students who have transferable hours but whose cumulative entering grade point average is lower than a 2.0 may be referred to the admission committee for consideration. If admitted, students must maintain a 2.0 in the first four three-hour courses.

### **INTERNATIONAL APPLICATION PROCESS**

- All international students should complete an application for admission and submit the nonrefundable \$25.00 application fee to the office of admission at Belhaven College.
- An English translation of all course work is required by Belhaven College. We recommend the following company and can provide an application for this service:  
 World Education Services, Inc.  
 P.O. Box 745  
 Old Chelsea Station  
 New York NY 10113-0745  
 Phone: 212-966-6311 or 800-937-3895  
 Fax: 212-966-6395  
 E-mail: [info@wes.org](mailto:info@wes.org)
- All international students whose native language is not English must present an acceptable score of at least 500 paper-based, 173 computer-based, or 61 internet-based on the Test of English as a Foreign Language (TOEFL). Exceptions to this requirement will be considered for students presenting strong verbal scores on the SAT or ACT, or if students provide other evidence of English proficiency acceptable to the College. In registering for the TOEFL, note the Belhaven TOEFL code number is 1055.
- International students must pay in advance by credit card.

### **NONDEGREE-SEEKING, SPECIAL STUDENT APPLICATION PROCESS**

- Completed admission application
- \$25 application fee
- Letter of good standing or transcript from last college attended.

\*After attempting 9 semester hours, students must apply for admission as a degree seeking student or make a request to continue as a special student.

### **Readmission**

A student who has previously withdrawn and desires reentry into the program will:

- Apply for readmission.
- Contact the admission office, who will obtain re-entry clearance.
- Contact the office of student financial planning, if applicable.

A student who has been out of the program for six months or longer will reenter under all current program policies.

### **Transfer Credits**

Transfer of credit is controlled by the receiving institution and accreditation does not guarantee transferability. Belhaven College usually allows full credit to transferring students for work completed at other regionally-accredited institutions; however, some courses which are not regarded as consistent with a liberal arts curriculum (to be determined by the provost) may not be credited toward a degree. Also, remedial courses are not transferable. A grade of D will be accepted for credit if the student has an overall average of C on all courses transferred from that school. In the case of transcripts submitted from more than one institution, each transcript is evaluated as a separate unit in chronological order.

A student pursuing an associate of arts degree may transfer a maximum of 53 semester hours of credit. A minimum of 17 semester hours of credit must be earned in residency at Belhaven College for the A.A. degree.

## **STUDENT FINANCIAL PLANNING REGULATIONS**

All charges for the entire semester are to be paid prior to the first class meeting unless satisfactory payment arrangements have been made.

### **Institutional Refund Policy**

Students who officially withdraw from the College are entitled to refunds on the semester tuition and fee charges according to the following policies.

- All refunds for charges to the student's account will be granted on the basis of the date on which written notification of the student's intentions was received in the Virtual Campus Office and the last date of attendance.
- The application fee is nonrefundable.
- The resource fee is fully refundable upon proper withdrawal procedures and return of undamaged books prior to the first class meeting. Students will not receive a refund for texts returned after fourteen days from the withdrawal date.
- Upon written notification of withdrawal received in the Virtual Student Services Office prior to the first class meeting, a 100% refund for tuition will be given.
- Upon written notification of withdrawal received in the Virtual Student Office prior to the second class meeting, a 75% refund for tuition will be given.
- No refunds will be made for withdrawal after the second class meeting.
- Students admitted provisionally will be fully refunded only for courses not taken.
- A student who is dismissed for disciplinary reasons forfeits the right to a refund of any charges.

Students receiving federally funded Title IV financial assistance: If a student withdraws on or before the 60% point in time of the period of enrollment, calculated using calendar days, a portion of the total of Title IV funds awarded a student (Pell Grant, Supplemental Educational Opportunity Grant, Federal Perkins Loan, Federal Stafford Loan, Federal PLUS Loan, but not Federal Work Study) must be returned, according to the provisions of the Higher Education Amendments of 1998. The calculation of the return of these funds may result in the student owing a balance to the College and/or the federal government.

The refund to the Title IV programs must be returned in the following order:

- (1) Federal unsubsidized Stafford Loan
- (2) Federal subsidized Stafford Loan
- (3) Federal Perkins Loan
- (4) Federal Plus Loan
- (5) Federal Pell Grant
- (6) Federal SEOG

The federal Title IV written refund policy and method of calculation is available in the financial aid office.

### **Other Financial Policies**

Any Account balance due for any preceding session or term must be paid before a student will be enrolled for the succeeding session or term. The Registrar is not permitted to transfer credits until all indebtedness to the College is paid.

A student will be allowed to graduate only after he/she has settled with the Student Financial Planning Office all his/her indebtedness to the College.

All charges for the entire session are to be paid prior to the first class meeting. Students who are admitted to the College accept as contractual all the terms and regulations set forth in this catalogue and are liable for the payment of all charges and fees incurred during their time of instruction at the College.

A student who has not made satisfactory arrangements with Student Financial Planning Office regarding his account may be administratively withdrawn from Belhaven College.

## EXPENSES

Since economic conditions do fluctuate, Belhaven reserves the right to change its fee charges at the beginning of any program if such a change is necessary in the judgment of the board of trustees. The support of Presbyterian churches, the earnings from endowment investments, and the gifts of alumni and other friends provide funds which enable the College to charge fees that are considerably less than the actual cost of instruction and other services provided.

**Tuition per credit hour                      \$281.00**

Special Fees (in addition to tuition)

Application fee	.....	\$ 25
Degree audits	.....	\$ 10
Graduation audit fee	.....	\$ 100
Incomplete charge/change grade fee	.....	\$ 25
Late graduation audit fee (additional fee)	.....	\$ 50
Letter of good standing	.....	\$ 7
Portfolio assessment fee	.....	\$ 150
Portfolio credit fee	.....	\$ 75/hour
Program change fee	.....	\$ 200
Resource fee	.....	Variable
		per course
Return check fee	.....	\$ 35
Transcript fee (per copy)	.....	\$ 10

*NOTE: Belhaven College reserves the right to change the fees, rules, and calendar regulating admission and registration, instruction in, and graduation from the College, and to change any other regulations affecting the student body. Changes go into effect whenever the proper authorities so determine and apply not only to prospective students but also to those who at that time are enrolled in the College.*

## FINANCIAL AID

Belhaven College believes that no qualified student should be denied an education because of financial need. Therefore, through a program of grants and loans, Belhaven College provides a comprehensive plan to assist students who establish a definite financial need and who qualify for financial aid. Various payment plans are also available.

Students should complete the following application procedures:

- Apply formally for admission through the office of admission, if not currently enrolled.
- Apply for Federal Student Financial Aid EACH YEAR by filing the Free Application for Federal Student Aid (FAFSA) on the Internet at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

**IMPORTANT:** Be sure to list Belhaven College as one of the colleges to receive the results of your evaluation. Our code number is **002397**.

The financial aid programs are administered in accordance with the policies and procedures defining good standing and satisfactory progress toward a degree.

## **SATISFACTORY ACADEMIC PROGRESS**

Students at Belhaven College receiving Title IV federal funds are required by federal regulation to be making satisfactory academic progress at Belhaven.

1. A student must pass a total of 18 minimum semester hours as a virtual student in an academic year period as a full-time student, a half-time student must pass nine hours in an academic year, and a three-quarter-time student must pass 14 hours in an academic year. This standard applies to and includes semesters for which the student received NO AID. A student must complete requirements for a degree within a maximum of six years or 12 semesters as a full-time student.
2. If a student fails to meet the above stated requirements, he/she will be considered to be making unsatisfactory progress and financial aid will be denied. However, students have the following option:  
Submit a written appeal to the director of student financial planning to explain any extenuating circumstances. The appeal and documentation will be presented to the financial assistance committee. If the appeal is honored, the student must meet any specific requirements as determined by the committee.
3. A student receiving financial aid who is placed on probation by the registrar at the end of a course will receive a letter from the student financial planning office specifying the effect on financial assistance if satisfactory academic progress requirements (as measured against quality points and credit hours required in an academic year) are not met within the probational period.

### **Resource Fees**

A resource fee per course is required for the following materials/benefits/services:

- Books, course materials, lab supplies, DVDs, shipping and handling.
- Library usage-Online periodicals, tutorials, extensive web page, inter library loans, and an 800 number for 8 + hours of availability for questions to be answered by Belhaven College librarians.
- Student-Intranet availability from any location where there is internet access.
- Registrar access-provides view and print capability to course schedule, grades, and transcripts from Registrar's Office through IQ web.
- Turnitin.com subscription.
- Online course delivery software access for Virtual online classes.
- Three degree audits upon request throughout a student's program to ensure degree completion plan is on track.

## **STUDENT LIFE**

Belhaven College believes that well-rounded personal and social development can best be accomplished within a Christian community. Therefore, in order to meet individual needs while working for the needs of the community, it is necessary to establish guidelines for conduct. Belhaven's student handbook describes in detail guidelines governing general college regulations. The system of standards set forth in the student handbook is intended to maintain a balance between individual freedom and the good of the community. Believing that every aspect of life should be lived to the glory of God, Belhaven College seeks to apply consistently these standards with a concern for the total development of the individual.

Belhaven reserves the right to withdraw or dismiss any student who, in its judgment, displays conduct in violation of the standards of the College.

### **Grievance Policy for Written Student Complaints**

The student grievance or complaint policy insures that students have adequate lines of communication wherein to file written complaints. Students are encouraged to inform the proper college official any time they feel one of their student rights or privileges has been denied.

### **Academic Grievances**

Currently enrolled students wishing to file grievances on academic issues should submit written appeals to the academic appeals committee, which may be done through the registrar's office. Academic appeals of grades must be made before the end of the next semester following the issuance of the grade.

Academic grievances concerning a faculty member or a virtual campus course should be directed to Registrar's Office.

### **Academic Disability Accommodation**

Belhaven College offers students disability accommodation in accordance with the guidelines of the Americans with Disabilities Act. The student make his or her disability known to the office of career and academic development and must provide current documentation of the disability from an appropriate licensed professional and complete the Belhaven ADA Request Form for accommodation. The student must provide such a request to the office of career and academic development at least two weeks prior to the beginning of each semester for which the accommodation is requested. Approved accommodations will be made within a reasonable time period after completion of the official request.

### **Grievance Procedure for Disabled Students**

Belhaven College has adopted an internal grievance procedure providing for the prompt and equitable resolution of student complaints alleging any action prohibited by regulations implementing the American with Disabilities Act (ADA) of 1990, Section 504 of the Rehabilitation Act of 1973, and other pertinent federal, state, and local disability anti-discrimination laws. The coordinator of virtual campus shall serve as the complaint coordinator.

1. Applicants or students shall file complaints, in writing, with the coordinator. A complaint shall contain the name and address of the person filing it and a brief description of the alleged violation. If the complainant needs an accommodation in order to file the complaint, he/she should inform the person taking the complaint.
2. Such complaints must be filed within forty-five calendar days after the complainant becomes aware of the alleged violation.
3. An investigation, as may be appropriate, shall follow the filing of a complaint. The coordinator will conduct the investigation.
4. The coordinator shall issue a written determination regarding the complaint and a description of the resolution. The coordinator shall forward a copy to the complainant within a reasonable time.
5. The complainant may request a reconsideration of the case in instances where he/she is dissatisfied with the resolution. Persons with complaints should make requests for reconsideration to the provost within thirty calendar days of the date of the written determination issued by the coordinator. The provost shall issue a decision regarding the appeal within a reasonable time, and the decision of the provost shall be final.

### **Warren A. Hood Library**

The Warren A. Hood Library houses more than 115,000 items. In addition to book and periodical collections, the library provides access to a vast array of electronic indexes and databases, media collections, archival materials, maps, periodical indexes and reference materials for all fields of study at Belhaven.

The Virtual Library is accessed through the Library web page ([www.belhaven.edu/Library](http://www.belhaven.edu/Library)) and also taps into a large collection of online full text and citation databases including EBSCOhost, EBSCO A to Z, Grove's Dictionary of Art, Grove's Dictionary of Music and Musicians, Christian Periodical Index, Mergent Online, CQ Researcher, and Classical Music Library. Additionally, library patrons have access to more than 14,000 e-books. These e-books are accessible 24/7 through The Virtual Library from any computer with an internet connection. The Virtual Library is an invaluable resource for Belhaven users at all campuses to access important resources via the World Wide Web.

The physical library is open 75 hours per week during the Fall and Spring sessions. Hours are slightly reduced during holidays, breaks and during the summer session. The library hours are intended to sufficiently provide Belhaven faculty, staff, students, and administration access to collections, services and professional assistance.

The library staff is well trained to assist all faculty and students with a wide range of research activities. It is the librarians' intent that each student at Belhaven develops transferable skills to ensure life-long learning through



instruction and skilled use of the materials (both physical and online) available through the Warren A. Hood Library as well as any library or research facility throughout the world.

The library staff strongly encourages reference consultations. Professional librarians are available for subject specific reference consultations. Advance appointments may be scheduled by contacting the library at 601-968-5948, 1-800-808-5002 or at [askalibrarian@belhaven.edu](mailto:askalibrarian@belhaven.edu). Patrons are encouraged to carefully describe their research needs at the time the appointment is made, thus allowing library staff the lead time necessary to plan the best use of the library's collections. Interlibrary Loan services are also available to ensure access to resources that are not owned by the library.

### **Bookstore**

The Belhaven Bookstore, located in the McCravey-Triplett Student Center on the Jackson campus. The bookstore offers a variety of Belhaven memorabilia such as shirts, mugs, trade books, and Christian books and music. Books and Belhaven items may be ordered through [bookstoreonline@belhaven.edu](mailto:bookstoreonline@belhaven.edu).

# **Academic Programs**

## **REQUIREMENTS FOR DEGREES**

The virtual campus of Belhaven College offers courses leading to an associate's degree or a bachelor of science in management degree. In addition to earning a prescribed minimum number of semester hours credit and to maintaining an overall C average (2.00 GPA), a candidate for a degree from Belhaven College must complete basic course requirements, make application online, and fulfill all financial obligations to the College.

Application for degrees must be through the online application found on Blazenet by the deadlines listed in the calendar at least eight months prior to the anticipated degree completion. Failure to do so on schedule will result in a late fee assessment as listed in the Special Fees section; a delay in the graduation date is also possible.

### **Degrees Offered**

**Associate of Arts**

**Bachelor of Science in Management**

### **Academic Advising**

The Virtual Academic Advisor will acquaint students with options in developing a plan for degree completion at the time of orientation.

After a student enrolls in the virtual campus program, courses taken at other institutions of higher learning must be approved by the Registrar. Students can access the "Request to Take a Course at Another Institution" form on Blazenet. Concurrent enrollment in two institutions must be approved by the Registrar's office.

### **Residence Requirement**

Belhaven College requires of all candidates for an undergraduate degree a minimum residence as follows. The last 17 semester hours of work must be earned in residence for the Associates degree. The last 31 semester hours of work must be earned in residence for the Bachelor of Science in Management degree.

### **Progress Toward Degree**

Students who have not completed a degree within six years of attendance at Belhaven College will continue their seventh year of study under a new catalogue.

### **General Education Goals**

#### **Requirements for Degree**

Goal I: A mastery of one's own language in oral and written form	9 hours
Goal II: A familiarity with the great literature of the world with a Christian perspective	6 hours
Goal III: A familiarity with a second language or culture of a major civilization	3-6 hours
Goal IV: An understanding of science	7 hours
Goal V: A knowledge of mathematical skills	3-6 hours
Goal VI: An understanding and historical perspective of the contemporary world	6 hours
Goal VII: A knowledge of Christian Scripture and an ability to integrate that knowledge with issues of daily life	9 hours
Goal VIII: An appreciation of humanity's artistic accomplishments	3 hours
Goal IX: An ability to apply the biblical vision of the Kingdom of God	3 hours

### **Course Enrollment Regulations**

- Students who have transferred to Belhaven College will be required to complete nine hours of Bible courses, BIB 214 (Survey of Old Testament), 215 (Survey of New Testament), and WVC 106 (Introduction to Worldview), at Belhaven College.

## ADMINISTRATION OF THE CURRICULUM

### Virtual Campus Semester System

Classes are taken in 8 week increments with a minimum of two classes being offered in each 8 week term. Students receive course credit toward graduation on the basis of semester hours. Semester hour credit for each course is shown in the Required Courses section.

### Courses

- Belhaven College reserves the right to cancel any course for which there is an enrollment of fewer than 12 students.
- Courses for which no prerequisites are specified have no prerequisites.
- Credit hours are indicated in parentheses following course titles.

### Departmental Abbreviations

Art	ART
Biblical Studies and Ministries	BIB
Biology	BIO
Business	BUS
Computer Science	CSC
Education	EDU
English	ENG
History	HIS
Humanities	HUM
Interdisciplinary Studies	IDS
International Studies	IST
Mathematics	MAT
Psychology	PSY
Sociology	SOC
Speech	SPE
Worldview Curriculum	WVC

### Grades and Quality Points

The meaning of the course grade is as follows: A, Superior; B, Good; C, Average; D, Passing; F, Failing; I, Incomplete; AU, Audit; NA, No Audit; W, Withdrew Before Grades; WC, Withdrew Course; WP, Withdrew Passing; WF, Withdrew Failing; AW, Administratively Withdrawn; S, Satisfactory; U, Unsatisfactory; ES, Examination Satisfactory; CR, Credit; NC, No Credit.

The grades S (Satisfactory) and U (Unsatisfactory) are used for courses completed on the Pass-Fail option. The grade ES (Examination Satisfactory) is used for credit given by examination in foreign languages and mathematics. The grade CR (Credit) is given for nonacademic courses to indicate that credit has been earned. The grade NC (No Credit) is given for nonacademic courses to indicate that no credit has been earned.

A plus/minus system of grading was implemented in the fall semester of 1985. The plus/minus changed the quality points associated with the letter grades; therefore, the letter grade A now carries 4.00 quality points; A- 3.66; B+ 3.34; B 3.00; B- 2.66; C+ 2.34; C 2.00; C- 1.66; D+ 1.34; D 1.00; D- 0.66; F 0.00. A quality point index is calculated at the end of each semester by dividing the number of quality points earned by the number of semester hours attempted, grades of F being counted as hours attempted. Only the grades listed immediately above carry quality points. Cumulative totals are also computed following each completed grade period.

Transfer work does not affect the Belhaven cumulative grade point average (GPA). The Belhaven cumulative GPA is based entirely upon work done at Belhaven College.

### Incomplete

The grade I is given at the discretion of the instructor and only in case of a prolonged illness or other emergency and indicates that all requirements in a course have not been met. In order for students to receive the grade I, they must

have made satisfactory progress in the course up to the point of illness or emergency. The grade I cannot be given prior to the last day to drop a course without an F. Students receiving the grade I should make the following arrangements with their professors and the Registrar's office before the end of the semester:

The student (or one representing the student) must obtain the incomplete request form from the Registrar's office. In filling out this form, students and their professors agree upon the dates of completion for all work. Should a student fail to complete the required work within 30 days following the date of the last class meeting for which the grade of I was given, the grade I will automatically be changed to a grade of F by the Office of the Registrar.

### **Forgiveness Policy on Repeated Courses**

An undergraduate student, upon written request, may ask to repeat up to four courses, or 12 hours for forgiveness. The previous grade will appear on the permanent record, but will not be used in calculating the quality point index. The forgiveness policy can be used one time per course. Repeating a course may influence a student's financial aid or sports eligibility.

The following stipulations apply to this policy:

1. The student cannot use this option to repeat a course in which a grade of A, B, or C was earned. This can only be used to replace a grade of C- or below. A grade of an F will not forgive a grade of an F; both F's will be calculated in the GPA.
2. The student cannot use the forgiveness policy to replace a grade that was earned at another school, nor may grades earned at Belhaven be replaced by grades earned at another school. This policy will only affect the Belhaven grades and quality point index.
3. The highest grade earned will be the one used to recalculate the GPA.
4. A course intended to be used for the forgiveness policy cannot be taken as independent study and must be taken at Belhaven College.

### **Academic Probation and Suspension**

A quality point index is calculated at the end of each course by dividing the number of quality points earned at Belhaven by the number of semester hours attempted at Belhaven. **ALL STUDENTS ARE EXPECTED TO MAINTAIN A QUALITY POINT INDEX OF 2.00 REGARDLESS OF THEIR CLASSIFICATION.**

A student who falls below the required cumulative 2.0 in any program will be placed on **probation** for the next four concurrent courses. Academic probation will be removed when the student achieves a satisfactory cumulative GPA of 2.0.

If a student does not achieve a 2.0 within the probationary period of four courses, he/she will be administratively withdrawn for a period of six months, after which he/she will be eligible to apply for readmission. Reinstatement is not automatic. Students must show cause and correction of academic deficiencies. Students who are readmitted must achieve a minimum GPA of 2.0 in the first four three-hour courses upon re-entry.

The second academic disqualification will be considered a **suspension**, and the student may not petition for reinstatement for one year.

### **Administrative Withdrawal**

Students may be administratively withdrawn for nonpayment of tuition, misconduct, noncompliance with academic policy, and/or nonattendance.

### **Classification**

An undergraduate student's classification is determined by the number of semester hours he/she has to his/her credit. For sophomore standing a student is required to have earned 24 semester hours of credit, for junior standing 54 semester hours, for senior standing 90 semester hours, and for graduation 124 semester hours and 240 quality points.

### **Course Load**

In the virtual studies program, a normal course load in a four-month period should not exceed 12 semester hours. No student may receive credit for more than 18 hours in a semester.

### **Grade Reports**

At the conclusion of a virtual campus course, final grade reports will be available on IQ Web. The Office of the Registrar will not show students their grades. Grades will not be discussed or given out by phone or e-mail. Course grade reports will indicate course completed, credit received, and grades assigned.

### **Transcripts**

A student who desires a transcript must fill out a request form available on Blazenet or in the Business Office at least two weeks before the time he/she needs to have the transcript sent. The Registrar is not permitted to issue transcripts for a student who is in debt to the College. The request for a transcript must be signed by the person whose record is to be released. The cost of each transcript is \$7.00 and must be paid in advance by cash, credit card, or money order. Personal checks are accepted; however, the transcript request will be held for two weeks to allow time for the check to clear.

### **Family Education Rights and Privacy Act of 1974**

Belhaven College informs students of the Family Education Rights and Privacy Act of 1974, as amended. The act, with which the institution intends to comply fully, was designated to protect the privacy of educational records and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with Family Education Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with the act.

Belhaven College accords all the rights under law to students who are declared independent. No one outside the institution shall have access to nor will the institution disclose any information from students' education records without the written consent of students except to personnel within the institution, to accrediting agencies carrying out their accreditation function, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the act.

Within the Belhaven community, only those members individually or collectively acting in the student's educational interest are allowed access to student education records. These members include personnel in the office of the registrar, provost's office, admissions office, student services office, financial aid office, business office, and office of institutional improvement.

Students may not inspect and review the following as outlined by the act: confidential letters and recommendations associated with admissions, employment or job placement, or honors to which they have waived their rights of inspection and review, or education records containing information about more than one student, in which case the institution will permit access only to that part of the record which pertains to the inquiring student.

### **Class Attendance Policy**

The virtual class attendance policy assumes that students will be present for all classes. Belhaven College Virtual Campus policy requires that students attend at least 80 percent of class meetings during a semester in order to receive credit.

- All reasons for absences (for example, illness, power outage, internet or technical problems, emergencies, and late registration) are included in the maximum number of absences.
- If the student is more than one minute tardy twice, or leaves the virtual classroom more than one minute early twice, or is more than one minute tardy once and leaves class more than one minute early once, it will be counted as one full absence.
- If the student logs into the virtual classroom and does not actively participate in the class (i.e. does not respond to attempted contact by the professor or does not use the webcam), it cannot be confirmed that the student is actually attending the class, so the student will be counted absent.
- If there is a power outage, internet, or technical problem which prevents the student from attending class, the student should do the following. However these options are not available for other reasons for absence.
  - 1) Explore other options, such as attending class from another location.
  - 2) Inform the professor as soon as possible and contact the appropriate party to repair the problem as quickly as possible.

- 3) Make up the absence by playing back the missed class session, in its entirety, and submitting the ***Absence Declaration Form*** via fax (601-974-6419) to the Director of Student Services within seven days after last class meeting of the semester.
- 4) Contact the professor to set up another time to take any exams missed during the class session; otherwise, the student will receive a failing grade for the exam(s).

### **Degree Audits**

A student's degree audit is available upon entering an educational program.

Students must keep their own records of their academic progress; **ULTIMATELY IT IS THE RESPONSIBILITY OF THE STUDENT TO SEE THAT HE/SHE IS COMPLETING THE CORRECT COURSES FOR THE DEGREE HE/SHE IS PURSUING.**

### **Graduation with Honors**

To graduate cum laude, magna cum laude, or summa cum laude, a baccalaureate degree seeking student must have earned a minimum of 60 academic hours carrying quality points at Belhaven College. At the time of graduation the student must have established a cumulative quality point index on the Belhaven College record and meet the minimum below to be eligible:

cum laude, 3.4; magna cum laude, 3.7; summa cum laude, 3.9.

To graduate "with honors," a student must have a minimum of 45 academic hours carrying quality points at Belhaven College and a 3.4 cumulative grade point average at Belhaven College

Belhaven College baccalaureate degree-seeking students who graduate with academic honors will wear Belhaven College honor cords for the graduation commencement ceremonies. Students are not allowed to wear any other regalia from societies, sororities, or organizations not affiliated directly with Belhaven College.

### **Tutorial Work**

The term "tutorial" is applied to final coursework being completed by a nonresident Belhaven student

### **Alternative Credit (For undergraduate degrees only)**

**(All alternative credit must not exceed 30 credit hours toward the undergraduate degree.)**

- **Standardized Testing**

Belhaven College recognizes the CLEP and ACT PEP standardized tests for credit and accepts the recommended score scale. Alternative credit, including CLEP, AP, and ACT PEP may not exceed 30 hours.

- **Foreign Language Proficiency Exams**

Students proving proficiency in a native language other than English will be considered to have met Goal III. Foreign students may not register for credit in their native language. Students may earn college credit for Spanish, French, or German only by taking the CLEP examination at the elementary or intermediate levels. Students may earn up to the required number of credit hours in the general education core for their major in a single language through completion of the CLEP examination with a minimum score of 50 or above or through proficiency credit. The CLEP standardized examination will preclude the use of departmental examinations except in those areas where CLEP examinations are not available.

The method of testing and the number of credit hours to be awarded for languages other than Spanish, French, or German will be determined by the chair of the foreign language department or their designee. For testing other than CLEP, a \$100 fee is charged for administering a proficiency exam; an additional fee of \$100 is charged if the exam is completed and credit is to be awarded.

- **Military Credit**

Credit for military service may be awarded as four credit hours of physical education if credit has not already been achieved in this area. These credits are awarded as non-academic hours. Other military training courses are individually assessed by the American Council on Education (ACE) recommendations. Alternative credit, including military credit, may not exceed 30 hours.

# Courses of Instruction

## Virtual Campus

### Associate of Arts Graduation Requirements

- A total of 62 semester hours is required to earn the associate degree.
- The last 17 semester hours of course work must be earned at Belhaven College.
- Satisfaction of Belhaven’s general education requirements.
  - Oral and Written Communication Skills: Nine semester hours
    - Six semester hours in written communication
    - Three semester hours in speech communication
  - Literature: Six semester hours
  - Culture: Three semester hours
  - Science: Seven semester hours
  - College Algebra: Three semester hours (MAT 202 will fulfill this requirement)
  - History: Six semester hours
  - Biblical Studies: Nine semester hours
  - Art or Music Appreciation: Three semester hours
- Successful completion of all courses taken at Belhaven College with a minimum cumulative GPA of 2.0.
- Payment of all tuition and fees.
- Application for degrees must be made online by the deadlines listed in the calendars at least eight months prior to the anticipated degree completion. Failure to do so on schedule will result in a late fee as listed in the Special Fees section; a delay in the graduation date is also possible.

### Associate of Arts Course Requirements

<b>Course #</b>	<b>Course Name</b>	<b>Credits</b>
ART 215	Art Appreciation	3
BIB 214	Old Testament History	3
BIB 215	New Testament History	3
BIO 255	General Biology I	3
BIO 256	General Biology I Lab	1
BIO 260	General Biology II	3
BIO 261	General Biology II Lab	1
ENG 103	Composition and Rhetoric	3
ENG 108	Effective Research Writing	3
ENG 203	Survey of World Literature I	3
ENG 204	Survey of World Literature II	3
HIS 108	Civilization	3
HIS 205	Contemporary World History	3
IST 201	Global Culture	3
MAT 202	Quantitative Reasoning	3
SOC 121	Research for Service	3
SOC 122	Serving Community Needs I	1
SOC 123	Serving Community Needs II	1
SOC 124	Serving Community Needs III	1
SPE 102	Public Speaking and Discussion	3
WVC 106	Introduction to Worldviews	3
WVC 218	Christian Perspective	3
	General Electives	6
	<b>TOTAL</b>	<b>62</b>

NOTE: Belhaven College reserves the right to change the fees, rules, and calendar regulating admission and registration, instruction in, and graduation from the College, and to change any other regulations affecting the

student body. Changes go into effect whenever the proper authorities so determine and apply not only to prospective students but also to those who at that time are enrolled in the College.

### **Bachelor of Science in Management Graduation Requirements**

- A total of 124 semester hours is required to earn the Bachelor of Science Management degree.
- The last 31 semester hours of course work must be earned at Belhaven College.
- Satisfaction of Belhaven’s general education requirements.
  - Oral and Written Communication Skills: Nine semester hours
    - Six semester hours in written communication
    - Three semester hours in speech communication
  - Literature: Six semester hours
  - Culture: Three semester hours
  - Science: Seven semester hours
  - College Algebra: Three semester hours (MAT 202 will fulfill this requirement)
  - History: Six semester hours
  - Biblical Studies: Nine semester hours
  - Art or Music Appreciation: Three semester hours
- Successful completion of all courses taken at Belhaven College with a minimum cumulative GPA of 2.0.
- Payment of all tuition and fees.
- Application for degrees must be made online by the deadlines listed in the calendars at least eight months prior to the anticipated degree completion. Failure to do so on schedule will result in a late fee as listed in the Special Fees section; a delay in the graduation date is also possible.

### **Bachelor of Science in Management Course Requirements**

<b>Course #</b>	<b>Course Name</b>	<b>Credits</b>
ART 215	Art Appreciation	3
BIB 214	Old Testament History	3
BIB 215	New Testament History	3
BIO 255	General Biology I	3
BIO 256	General Biology I Lab	1
BIO 260	General Biology II	3
BIO 261	General Biology II Lab	1
BUS 304	Business Communication	3
BUS 309	Business Computer Applications	3
BUS 326	Principles of Management	3
BUS 320	Introduction to Marketing	3
BUS 362	Human Resources	3
BUS 395	Management Research Methods	3
BUS 406	Finance and Accounting for Managers	3
BUS 412	Organizational Behavior	3
BUS 414	Business Law	3
BUS 418	Business Ethics	3
BUS 419	Business Policy	3
ECO 407	Economics	3
ENG 103	Composition and Rhetoric	3
ENG 108	Effective Research Writing	3
ENG 203	Survey of World Literature I	3
ENG 204	Survey of World Literature II	3
HIS 108	Civilization	3
HIS 205	Contemporary World History	3
IDS 104	Portfolio Assessment	3
IST 201	Global Culture	3
MAT 202	Quantitative Reasoning	3
SOC 121	Research for Service	3
SOC 122	Serving Community Needs I	1



SOC 123	Serving Community Needs II	1
SOC 124	Serving Community Needs III	1
SPE 102	Public Speaking and Discussion	3
WVC 106	Introduction to Worldviews	3
WVC 218	Christian Perspective	3
WVC 401	Kingdom Life	3
	Electives/PLA	26
	<b>TOTAL</b>	<b>124</b>

## Course Descriptions for Undergraduate Degree Programs

### Art (ART)

- 215 Art Appreciation (3).**  
This course offers a basic introduction to artistic media, design concepts, and techniques as well as a historical overview of major artists, works, periods, and movements. The objective is to enhance students' understanding and enjoyment of art in everyday experience and provide the tools for critical analysis of historical and contemporary works of art in their cultural and philosophical contexts. Non-major credit only.

### Biblical Studies (BIB)

- 214 Old Testament History (3).**  
A historical survey of the Old Testament and some of its basic themes, with an emphasis on the character of the God who reveals Himself through the Bible. Since God has created humankind in His image for fellowship with Him, there is consistent reference to the terms of that relationship. God is presented as holy, loving, sovereign, while people are presented as responsible for loving God, loving their neighbor, and caring for all that God has created. Attention is given to the promises and demands God makes which are relevant in our relationship with Him today.
- 215 New Testament History (3).**  
This course is a historical survey of the New Testament and some of its basic themes, with an emphasis on Jesus Christ as God who became a human being. Since Jesus came to seek and to save the lost, attention is focused on the salvation He came to bring and how it is received. Since Jesus continues to be God, attention is given to His Lordship over history and human life. The implications of His Lordship for our lives today are examined.

### Biology (BIO)

- 255 General Biology I (3).**  
This course is designed to acquaint the student with the basic structures and life processes in animals as designed by the Creator. The major emphasis is on human anatomy and physiology. The course will include a brief overview of molecules, cells, and tissues. The major emphasis will be on mammalian organs and organ systems. The following organ systems will be emphasized: epithelial, skeletal, muscular, nervous, circulatory, respiratory, excretory, and reproductive.
- 256 General Biology I Lab (1).**  
Corresponding virtual lab session for General Biology I lecture.
- 260 General Biology II (3).**  
This course is designed to acquaint the student with the diversity of the living world as designed by the Creator. The organisms and the environment were initially designed with perfect interactions, checks and balances, and mechanisms for interdependence between microbes, plants, animals, and their nonliving environment. The major emphasis will be on the classification of

organisms, the interactions between those organisms and the environment, and macro- and microevolution and creation.

- 261 General Biology II Lab (1).**  
Corresponding virtual lab session for General Biology II lecture.

**Business (BUS)**

- 304 Business Communication (3).**  
A study of the modern techniques of writing a variety of effective business memoranda, letters, and reports. Also included will be the presentation of oral reports.
- 309 Business Computer Applications (3).**  
A study of computer applications essential to business today. Emphasis on software applications in communication, statistics, and finance. Emerging computer technology will also be discussed.
- 320 Introduction to Marketing (3).** Prereq: ENG 103 or 108.  
An overview of the marketing discipline with emphasis on planning and the development of competitive strategies. Specific topics include the marketing environment, marketing research, advertising, personal selling, sales promotion, pricing, new product development, and distribution channels.
- 326 Principles of Management (3).** Prereq: ENG 103 or 108.  
An introduction to the foundational principles and the basic management techniques that Every manager must master to succeed in today's fast-changing, competitive environment. Emphasis is on the planning, organizing, managing, and controlling functions.
- 362 Human Resources (3).** Recommended Prereq.: BUS 326.  
An investigation into the nature and behavior of humans as we relate and work together in organizations. Practical applications are made to the following: selection and retention, training, motivation, compensation, discipline, and organizational design.
- 395 Management Research Methods (3).** Prereq: Math 202.  
Application of research methods in collecting, recording and analyzing decisions relevant to management decisions.
- 406 Finance and Accounting for Managers (3).** Prereq.: MAT 202  
A survey of basic finance and accounting tools used in managerial decision-making. Topics include acquisition and allocation of financial resources, net present value, capital budgeting and accounting systems.
- 412 Organizational Behavior (3).** Recommended Prereq: BUS 326  
A study of human behavior at the individual, group, and organizational level with topics including personality, motivation, teams, leadership, power and organizational structure.
- 414 Business Law (3).**  
A study of the basic principles of law that apply to business transactions, thereby providing a basis for confidence in reaching decisions within the framework of rules of law. Primary emphasis is on contracts, agency, and the legal environment of business.
- 418 Business Ethics (3).**  
A study of basic ethical principles as applied to the major problem areas facing economic systems and to decision-making in the corporation and in society in general. The basic ethical principles and the accompanying value system used are biblically based.

- 419 Business Policy (3).** Prereq: Student must be of a senior class standing or have permission from the instructor.  
A study of the methods used by business firms in developing and evaluating strategies and policies to achieve goals and objectives. A computer simulation business game is played as part of the course.

#### **Economics (ECO)**

- 407 Survey of Economics (3).**  
An introductory study of parts of the economy including consumers, firms, industries, and markets. Emphasis is on firm pricing and resource allocation. Also included is a study of the economy as a whole, emphasizing national income, employment, prices and inflation, and output in an economic system. Problems in controlling and forecasting economic fluctuations are also examined.

#### **English (ENG)**

- 103 Composition and Rhetoric (3).**  
An introduction to the process of writing, emphasizing skills in proper use of grammar, paragraph and essay writing, and critical thinking while exploring the relationships of composition and rhetoric. Emphasizes the Christian responsibility to use language effectively and ethically.
- 108 Effective Research Writing (3).**  
A virtual course designed to develop critical thinking through group evaluation and discussion in research writing and compositional skills which introduces and uses recognized research techniques and styles of documentation and organization of thought through literary examples.
- 203, 204 Survey of World Literature (3, 3).**  
A survey of major continental authors and their writings, the literary historical periods, and the linguistic cultures of various nations. ENG 203 covers the Greco-Roman and Hebrew-Christian periods through the Renaissance; ENG 204 from the Enlightenment to the modern and postmodern eras.

#### **History (HIS)**

- 108 Civilization (3).**  
Survey of significant developments in the world's major societies with the emphasis on western civilization. Studies key occurrences through the early 20th century.
- 205 Contemporary World History (3).**  
A study of international affairs since World War I, emphasizing recent and current events. It is a selective survey of significant 20th-century political and cultural occurrences, which provides perspective for modern times.

#### **Interdisciplinary Studies (IDS)**

- 104 Portfolio Assessment (3).**  
Students are introduced to writing portfolios for the purpose of documenting college level learning experience outside the college environment. Topics also include integrating a Christian worldview while reflecting on these life experiences. The final product of the course can be submitted to college faculty to approve college credit in the fields of Business, Computer Science, and other departments subject to the approval of the department chair.

### **International Studies (IST)**

- 201 Global Culture (3).**  
Global culture through study of methodology, history, economic, political, social, religious, and intellectual ideas.

### **Math (MAT)**

- 202 Quantitative Reasoning (3).**  
A survey of practical quantitative topics in mathematics with an emphasis on problem solving, critical thinking, and application. The course is intended primarily for non-science majors. Topics include but are not limited to logical reasoning, math literacy, financial management, statistical reasoning, risk and chance.

### **Sociology (SOC)**

- 121 Research for Service (3).**  
This course teaches the fundamentals of research necessary to determine needs in a community, organization, or agency and the appropriate steps to serve those needs.
- 122 Serving Community Needs I (1). Prereq: SOC121**  
These courses are on-site practicums, meeting the needs of a community, organization, or agency. The specific service will be determined by the student's previous Research for Service project.
- 123 Serving Community Needs II (1). Prereq: SOC122**
- 124 Serving Community Needs III (1). Prereq: SOC123**

### **Speech (SPE)**

- 102 Public Speaking and Discussion (3).**  
A study of principles and practice in extemporaneous public speaking; development of informative, persuasive, and problem-solving techniques; accruing of expertise in theory and application in various types and formats of small group discussion.

### **Worldview Curriculum (WVC)**

- 106 Intro to Worldviews (3). (formerly WVC 100).**  
The first half introduces the student to the Christian worldview and the poverty of alternative worldviews such as deism, naturalism, nihilism, existentialism, and New Age gnosticism. The second part concentrates upon the Christian worldview, explaining what it means to “think and live Christianly” in our world. Emphasis is placed upon practical ethics, including the topics of equality of persons, human life, the environment, and one’s responsibility to God, self, and others.
- 218 Christian Perspective (3). Prereq.: WVC 106.**  
This virtual capstone course integrates the themes, topics, and insights of the Worldview curriculum and applies a Christian perspective to the study of popular culture and media and contrasts Christianity with other worldviews of modernity and post-modernity. This study shows that the Christian worldview is reasonable and that its prescription for life promotes the well-being of mankind.
- 401 Kingdom Life: Family and Workplace (3).**  
A practical application of the biblical vision of the Kingdom of God, especially as related to family and workplace. Enrollment in the course is limited to students with senior standing or junior standing with a minimum of 80 earned hours.

# **Register**

## **ADMINISTRATIVE OFFICES**

### **PRESIDENT**

Roger Parrott (1996), President  
B.A., Eastern Nazarene College; M.Ed., The University of Maryland; Ph.D., The University of Maryland

Marcia Carroll (1993), Executive Assistant to the President  
A.A.S., Phillips Junior College

### **SENIOR VICE PRESIDENT AND PROVOST**

Daniel Carl Fredericks (1983), Senior Vice President and Provost  
B.A., The University of Minnesota; M.Div., Covenant Theological Seminary; Ph.D., The University of Liverpool, England

Leslie Blackledge (2005), Director of Institutional Assessment (Jackson)  
B.S., The University of Southern Mississippi; M.S., Louisiana State University

Larenda Breland-Franklin (2006), Graduate Assistant for Education

Joseph Cameron (2006), Executive Director of Virtual Distance Learning  
B.S., M.S., Jackson State University

L. Teresa Dawson (2006), Curriculum Coordinator  
B.S.M., Belhaven College

Frank Dolansky (2001), Facilities Coordinator for Center for the Arts  
B.A., University of Buffalo; M.F.A., Michigan State University

Lori A. Farmer (2003), Executive Secretary to the Senior Vice President and Provost  
Marshalltown Community College

Kaysha L. Garber (2000), Director of Virtual Operations  
Advanced Training Institute

Colin Harbinson (2000), Dean of the School of the Arts  
B.Ed., The University of Sussex, England; A.D.B.Ed., Drama Board of Great Britain; D.D., Canada Christian College

Debbie Harris (2007), Administrative Assistant to Dean of School of Education  
A.B., Northwest Community College

Richard J. Harris (2004), Assistant Vice President for Adult Studies and Academic Dean (Orlando)  
B.A., The University of South Dakota; M.S., Ph.D., The University of Iowa

Melissa Thorson Hause (2001), Dean of the Honors College; Assistant Chair of the Visual Arts Department;  
Assistant Professor of Art History  
B.A., Belhaven College; M.A., Ph.D., Emory University

Sarah E. Link (2006), Administrative Assistant to the Arts: Art and Dance  
B.A., Belhaven College

Ralph A. Mason, III (1995), Dean of the School of Business  
B.A., Duke University; M.Ed., Ph.D., The University of North Carolina

Joe Maxwell (2003), Writer in Residence  
B.A., The University of Mississippi; M.C., Wheaton College

Sarah B. Morgan (2004), Administrative Assistant to the Assistant Vice President for Academic Operations  
B.A., Belhaven College

Sherry Murphy (2004), Assistant Vice President for Academic Operations  
B.Ed., The University of Alaska; M.Ed., The University of Southern Mississippi

Kay Owen (2004), Academic Dean of Adult Studies (Jackson)  
A.A., Copley Lincoln Community College; B.S., M.S., Ed.S., The University of Southern Mississippi; Ed.D.,  
Mississippi State University

Sandra L. Rasberry (1988), Dean of the School of Education  
B.S., West Georgia College; M.A., The University of South Alabama; Ed.D., Mississippi State University

Jessica Salgado (2005), Graduate Assistant for Exercise Science  
B.S., Belhaven College

Sarah Jo Steffens (2004), Administrative Assistant to the Dean of the School of Business  
B.S., LeTourneau University

Tom Sullivan (2004), Academic Dean of Adult Studies (Memphis)  
B.A., New Mexico State University; M.B.C., Birmingham Theological Seminary; M.S., Ph.D., Southern Illinois  
University

## **ADULT STUDIES**

Honorine H. Baxter (2006), Director of Student Services (Orlando)  
B.S., North Carolina Wesleyan College; M.B.A., Webster University

Erika Causey (2007), Coordinator of Student Services (Jackson)  
B.H.A., Jackson State University; M.P.H., University of Southern Mississippi

Sue Dixon (2007), Administrative Assistant to the State Dean (Jackson)  
B.A., University of Central Arkansas

Alexis Fields (2007), Coordinator of Student Services (Orlando)  
B.S., Appalachian State University

Sandra Kelly (2007), Administrative Assistant (Jackson)  
A.A., Hinds Community College; B.S., Mississippi College

Ronald Wayne Pirtle (2005), Director of Student Services (Houston)  
B.S., Crichton College; M.S., The University of Memphis

Kimberly Priddy (2007), Administrative Assistant for Adult Studies (Houston)

Nancy L. Reed (2005), Director of Student Services (Memphis)  
B.M.E., The University of Nebraska; M.S. in Ed, Eastern Illinois University

Tanya Reed (2005), Director of Student Services (Jackson)

Nikia Williams (2006), Coordinator of Student Services (Memphis)  
B.S., Alameda College and University

Laura A. Yount (2007), Administrative Assistant for Adult Studies (Orlando)  
B.M., M.M., Univeristy of Rochester—Eastman School of Music

## **LIBRARY**

Crystal L. Stamps-Etheredge (2006), Director of Libraries  
B.S., Kansas State University; M.L.S., Emporia State University

David Browne (2004), Acquisitions Cataloger  
B.A., Belhaven College

Chris W. Cullnane, II (1997), Evening Librarian  
B.A., Indiana University; M.Div., Grace Theological Seminary; M.L.S., Indiana University

Vicki Miner (2004), Materials Manager

Margaret B. Root (1991), Reference/Periodicals Librarian  
B.A., Belhaven College

Chameka Simmons (2006), Librarian  
B.S., Jackson State University; M.L.S., University of Southern Mississippi

Brinda Stocker (2003), Automation Cataloguer

## **REGISTRAR**

Donna Weeks (1999), Registrar  
B.S., Belhaven College

Ben Apperson (2006), Records Analyst  
B.A., B.S., Belhaven College

Dawn Apperson (2006), Secretary/Receptionist for the Registrar's Office  
B.A., Belhaven College

Christine Bassett (2006), Coordinator of Ceremonies and Assistant to the Registrar  
B.S., Belhaven College

Albrey Elliott (2006), Assistant to the Registrar  
B.A., Belhaven College

Jean Anne Fairly (1998), Assistant to the Registrar  
B.S., Belhaven College

Rebecca McPherson (2005), Records Analyst  
Hinds Community College

Pam Savell (2003), Records Assistant  
Mississippi Delta Community College

## **STUDENT LEARNING**

Pamela K. Jones (1982, 1996), Vice President for Student Learning  
B.S., Mississippi University for Women; M.S., Florida State University; Ph.D., The University of Mississippi

Ruby Allen (2006), Administrative Assistant to the Vice President for Student Learning  
A.A., Copiah-Lincoln Community College; B.S., Belhaven College

Alexander Ainsworth (2006), Assistant Coordinator of Student Activities and Intramurals &  
Assistant Resident Director, Robertson Hall  
B. S., Belhaven College

Tiffany M. Belcher (2003), Coordinator of Student Life and Resident Director of Caldwell Hall  
B.S., Southern Wesleyan University

Glenda Grant (2006), Administrative Assistant to the Dean of Student Life  
B.S., Jackson State University

Jennifer Griffin (2006), Administrative Assistant to the Director of Student Leadership and the Director of Career  
and Academic Development  
A.A., Hinds Community College; B.S., Jackson State University

Greg Hawkins (2006), Resident Director  
B.A., Belhaven College

William Joseph IV (2006), Assistant Resident Director  
B.S., University of Alabama

Brent Kooi (2000), Dean of Student Life  
B.A., Dordt College; M.Ed., Azusa Pacific University

Jodi Krogman (2006), Resident Director of Gillespie Hall  
B.S., Oklahoma Wesleyan University

Tawni Langness (2006), Resident Director for Helen White  
B.A., Friends University

Scott Little (2001), Director of Student Leadership  
B.A., The University of Mobile; M.Div., Southwestern Baptist Theological Seminary

Helen S. Martin (1989), Campus Student Advisor  
B.A., Belhaven College; M.A., Columbia Theological Seminary

Jo Beth Petty (2003), Coordinator of Student Activities and Intramurals  
B.S., The University of Tennessee at Martin

Erin Price (2001), Director of Career and Academic Development  
B.A., M.C.P., Mississippi College

## **CAMPUS OPERATIONS**

W. Thomas Phillips (1995), Vice President for Campus Operations  
B.S.B.A., M.C.C., Mississippi College

Eileen Allen (2006), Administrative Assistant to the Vice President for Campus Operations  
A.A., Hinds Community College



David Potvin (2001), Campus Operations Coordinator  
C.N.A., Fanshawe College, London, Ontario Canada

Quita Sauerwein (2005), Mailroom Supervisor  
B.A., Multnomah Bible College

Robin T. Savoy (1999), Assistant Director of Human Resources  
B.A., Jackson College of Ministries

## **MAINTENANCE**

Maggie Bennett (2004), Environmental Services

Bert Bogan (2001), Environmental Services

Faye Bogan (1996), Environmental Services

Marvin Bradshaw (2007), Environmental Services, Part-time

Wade Bullie (1999), Maintenance

Kenneth Coleman (2004), Maintenance

Angela Friday (2006), Environmental Services Supervisor

Keith Jones (2006), Maintenance Technician

Arthur Park (2007), Locksmith, Part-time

Anthony Parker (2001), Maintenance Technician

Charles Sims (2006), Maintenance Supervisor

Lenard Schaffer, Jr. (1996), Environmental Services

Rob Strickland (2002), Maintenance Technician

Maxine Thomas (2001), Environmental Services

Fleecie Wilson (1996), Environmental Services

Rex Wilson (2004), Environmental Services

L. E. Younger (2003), Environmental Services

## **SECURITY**

Calvin Phipps, (2006) Director of Security

Clara Brown (1998), Security Officer

Reginald Butler (2006), Security Officer, Part-time

Nathaniel Cannon (2006), Security Officer, Part-time

Steve Felts (2002), Security Officer

Maurice Greer (1995), Security Officer, Part-time  
B.S., Jackson State University

Greg Hill (2002), Security Officer, Part-time

Jim Hillman (2005), Security Officer, Part-time

Delores Jenkins (2006), Security Officer

Jerry Kern (2006), Security Officer, Part-time

Jerry Lewis (2005), Security Officer, Part-time

Charles T. Matthews (2002), Security Officer

Thelma Morgan (2006), Security Officer, Part-time

Delmond Outland (1996), Security Officer, Part-time  
Mississippi Law Enforcement Academy, University of Alabama Law Enforcement Academy

Larry Rollins (2005), Security Officer, Part-time

Leon Shields (2006), Security Officer, Part-time

Demarcus Smith (2004), Security Officer, Part-time

Steve Thompson (2002), Security Officer, Part-time

Michael Wells (2006), Security Officer, Part-time

Robert Whittington (1993), Security Officer, Part-time

## **FINANCE**

Virginia Henderson (1997), Chief Financial Officer  
Hinds Community College, Belhaven College

### **Business Office:**

Sherry Collins (2006), Senior Accountant  
B.S., University of Southern Mississippi

Jennie G. Eldridge (2001), Accounts Payable  
Hinds Community College

Beverly Epperson (2003), Payroll Administrator  
A.A., Hinds Community College, B.S., Belhaven College

Tara Sumlar (2006), Business Office Cashier

Shekaria Summers (2002), Accountant  
B.S., Belhaven College

### **Bookstore:**

Charis Delatte (2006), Bookstore Associate

Brian Gates (2005), Bookstore Textbook Manager  
B.A., Mississippi College

Sheila Lyons (2005), Bookstore Manager  
B.S., University of Southern Mississippi

### **INSTITUTIONAL ADVANCEMENT**

Kevin Russell (2003), Vice President for Institutional Advancement  
B.B.A., Millsaps College; M.B.A., The University of Texas at Austin

Rebecca C. Sims (1998), Administrative Assistant to the Vice President for Institutional Advancement  
A.A.S., Jones County Junior College

### **ADMISSION**

Suzanne T. Sullivan (2000), Director of Admission  
B.A., Mississippi State University

Becky Cochran (2007), Receptionist  
A.A., Hinds Community College

Jake Donald (2007), Admission Counselor  
B.S., Mississippi State University

Dana Gilliam (2003), Admission Operations Coordinator  
B.B.A., Belhaven College

Deborah Hardy (2000), Data Coordinator  
B.S., Jackson State University; M.S.M., Belhaven College

Suzie Harrison (2007), Admission Counselor  
B.A., Samford University

A. Paige Haven (2006), Admission Counselor  
B.S., Belhaven College

Robert Johnston (2003), Assistant to the Vice-President  
B.F.A., Stephens College; M.A., Scarritt College

Merilee Olps (2005), Assistant Director of Admission  
B.A., Belhaven College

Daniel Shaw (2007), Admission Counselor  
B.A., Belhaven College

Meredith White (2006), Associate Director of Admission for Graduate and Virtual Online Programs  
B.A., Texas State University

### **ATHLETICS**

John Garvilla (2004), Athletic Director  
B.S., M.A.T., Winthrop University

Darien Allison (2005), Graduate Assistant for Football  
B.S., Belhaven College

Christie Barber (2000), Head Cross Country Coach  
B.S., Belhaven College

Kira Berch (2004), Graduate Assistant for the Athletic Trainer  
B.S., Southeast Louisiana University

Buck Boyd (2006), Head Tennis Coach

Dennis Buse, Jr. (2006), Head Golf Coach and Assistant Men's Basketball Coach  
B.S., Mississippi State University;

Ray L. Caldwell (2003), Associate Head Football Coach and Offensive Coordinator  
B.A., Olivet Nazarene University; M.Ed., Southwest Baptist University

Elliott Carter (2005), Assistant Athletic Trainer

Hill H. Denson, Jr. (2000), Head Baseball Coach  
B.S., The University of Southern Mississippi; M.S. in Education, Mississippi College; Ed.S., Jackson State University

Dana Drew (2007), Administrative Assistant to the Athletic Director

Billy D. Evans (2001), Head Women's Basketball Coach  
B.A., Northeast Louisiana University

Alana Fremin (2005), Graduate Assistant for Softball  
B.S., Belhaven College

Richard P. Fremin (2005), Head Softball Coach  
B.S., Belhaven College

Robert Frost (2006), Head Volleyball Coach  
B.A., Moody Bible Institute; M.Ed. Cleveland State University

Lyndsey Gavulic (2006), Graduate Assistant for Softball

Rakesia Gray (2006), Graduate Assistant for Women's Basketball  
B.A., Belhaven College

Jerrid Harris (2004), Graduate Assistant for Football  
B.S., Belhaven College

Daniel Hearn (2004), Graduate Assistant for Sports Information Director  
B.S., Belhaven College

Lisa Hubbard (1999), Cheerleading Coach  
B.S.Ed., Mississippi College

Bobby Ladner (2006), Assistant Football Coach and Special Assistant to the Athletic  
B.S., Belhaven College

Don Lee (2002), Head Football Coach  
B.S., Olivet Nazarene University

Jeff Martinez (2004), Head Athletic Trainer  
B.S., The University of Mississippi; M.A.T., The University of West Alabama

Josh Park (2007), Community Coach for Strength and Conditioning

Matt Paschal (2007), Community Coach Men's Soccer

Bill Rhaly (2004), Sports Information Director  
B.S., Belhaven College

Corey M. Rose (2003), Head Women's Soccer Coach  
B.S., Grace College; M.A., Midwestern State University

Clayton Smith (2002), Assistant Baseball Coach  
B.S., M.S., The University of Southern Mississippi

Lydia Smith (2006), Assistant Volleyball Coach  
B.A., Taylor University

Danny White (2003), Assistant Football Coach and Recruiting Coordinator  
B.S., M.Ed., Southwest Baptist University

Tony Joe White (2006), Assistant Football Coach  
B.S., Texas State University

Alex Williamson, Assistant Coach for Baseball  
B.S. University of Mississippi

## **DEVELOPMENT**

Michael Dukes (2003), Director of Alumni and Annual Giving  
B.S., Belhaven College

Christine Haynes (2001), Administrative Assistant for the Development Office  
A.A., Hinds Community College

Larry Mills (2003), Assistant to the President and Director of Church Relations  
B.A., Belhaven College; M.Div., Reformed Episcopal Seminary

Jenny Mixon (2006), Director of Donor Relations and Resource Development  
B.S., Liberty University

## **INFORMATION TECHNOLOGY**

Bo Miller (2006), Director of Information Technology  
B.E.E., Georgia Institute of Technology

Gregory S. Frieauf, Jr. (2005), Computer Technician  
B.S., Belhaven College

Jaime Lamar (2003), Network Administrator  
B.S., Belhaven College

Laura Lovell (2003), Administrative Assistant for the Office of Information Technology  
B.B.A., Belhaven College

Ginger Keys (2007), System Administrator  
B.B.A., University of Texas at Arlington; M.B.A., Mississippi College

## **INTEGRATED MARKETING**

Bryant Butler (2005), Director of Integrated Marketing  
B.A., Mississippi College

John Brower (2006), Assistant Director of Integrated Marketing  
B.S., Belhaven College

Doreen Fagerheim (1997), Webmaster  
B.A., Houghton College

## **STUDENT FINANCIAL PLANNING**

Linda Phillips (1992), Assistant Vice President for Institutional Advancement  
B.S., M.B.A., Mississippi College

Anna Blaylock (2002), Student Financial Planning Counselor/Aspire Program (part-time)  
B.A., Louisiana State University

Diana Borg (1998), Assistant Director of Student Financial Planning/Student Loan Officer  
B.A., Belhaven College

Tawesia Colyer (2005), Student Financial Planning Counselor/Aspire Program  
B.S., The University of Southern Mississippi

Elise Green (2006), Student Financial Planning Counselor/Records Manager

Mary Downing Forester (2006), Student Financial Planning Counselor/Student Accounts and Work Study  
Coordinator  
B.S., Belhaven College

Elizabeth Hall (2003), Student Financial Planning Counselor/Manager of Awards and State Grants  
B.S., Belhaven College

Jessica Morgan (2006), Student Financial Planning Counselor – Student Accounts  
B.A., Belhaven College

## **FACULTY**

Mark A. Belcher (2007), Associate Professor of Exercise Science  
B.S., Texas Woman's University; M.A., Southeastern Louisiana University; Ph.D., University of Southern  
Mississippi

Warren R. Bennett, Jr. (1998), Associate Professor of Computer Science; Chair of the Computer Science and  
Mathematics Department  
B.S., Mississippi College; M.S., Ph.D., Mississippi State University

Don Berryhill (2003), Professor of Exercise Science; Chair of the Exercise Science Department  
B.A., Harding University; M.A., Memphis State University; Ed.D., The University of New Mexico;  
Ph.D., Kensington University

Westley F. Busbee, Jr. (1968), Professor of History and Political Science; Chair of the History and Political Science  
Department and the Division of Humanities  
B.A., Rhodes College; M.A., Ph.D., The University of Alabama

Louis H. Campbell (1999), Professor of Theatre; Chair of the Theatre Department  
 B.A., Westminster College; M.A., Brigham Young University; Ph.D., The University of Minnesota

Jay Chance (2006), Associate Professor of Business (Houston)  
 B.S., Oklahoma Baptist University; M.A., Southwest Baptist Theological Seminary; Ed.D., Mississippi State University

Alfred Page Chestnut (1980), Professor of Biology; Chair of the Biology Department  
 B.S., Wake Forest University; M.A., The University of Richmond; Ph.D., The University of Southern Mississippi

Chris W. Cullnane, II (1997), Evening Librarian  
 B.A., Indiana University; M.Div.; Grace Theological Seminary; M.L.S., Indiana University

Joanna B. Dieckman (2000), Assistant Professor of Spanish  
 B.A., Millsaps College; M.A., The University of Mississippi

Kris Dietrich (2005), Assistant Professor of Theatre-Scenic Designer  
 B.F.A., The University of Lethbridge; M.F.A., The University of Missouri

Adrian Doss (2006), Assistant Professor of Business (Memphis)  
 B.S., Mississippi State University; M.A., Webster University; M.B.A., Embry-Riddle Aeronautical University;  
 Ph.D., Northcentral University

Rose Mary Foncree (1999), Assistant Professor of English  
 B.A., M.A., Valdosta State College

Daniel Carl Fredericks (1983), Senior Vice President and Provost; Professor of Biblical Studies  
 B.A., The University of Minnesota; M.Div., Covenant Theological Seminary; Ph.D., The University of Liverpool, England

Joseph D. Frost (2004), Assistant Professor of Theatre  
 B.A., Malone College; M.A., M.F.A., Regent University

Angela Gaddis (2006), Associate Professor of Social Services  
 A.A., Clarke College; B.S.W., University of Mississippi; M.S.W., University of Southern Mississippi;

Kristena P. Gaylor (2004), Assistant Professor of Business  
 B.B.A., Mississippi State University; M.B.A., Millsaps College; Ph.D., Jackson State University

Geoffrey P. Goldsmith (1993), Associate Professor of Accounting  
 B.A., Hillsdale College; M.B.A., Michigan State University; M.A.T.S., Wheaton College; Ph.D., Kent State University

Reita K. Gorman (2006), Assistant Professor of English (Memphis)  
 A.A., The University of Kentucky; B.S., Middle Tennessee State University; M.A., Ed.D., Arkansas State University

Will Hankins (2005), Assistant Professor of Theatre  
 B.A., King College; B.A., Regent University; M.F.A., The University of Virginia

Colin Harbinson (2000), Dean of the School of the Arts  
 B.Ed., The University of Sussex, England; A.D.B.Ed., Drama Board of Great Britain; D.D., Canada Christian College

Richard J. Harris (2004), Assistant Vice President for Adult Studies and Academic Dean (Orlando)  
 B.A., The University of South Dakota; M.S., Ph.D., The University of Iowa

Melissa Thorson Hause (2001), Dean of the Honors College; Assistant Chair of the Visual Art Department;  
Assistant Professor of Art History  
B.A., Belhaven College; M.A., Ph.D., Emory University

Elayne Hayes-Anthony (1998), Professor of Communication; Chair of the Communications Department  
B.S., M.Ed., Jackson State University; Ph.D., Southern Illinois University at Carbondale

Claude Peter Hays, III, CPA (1998), Assistant Professor of Business Administration  
B.S., M.B.A., The University of Southern Mississippi

Bonnie H. Holder (2004), Professor of Teacher Education and Director of Teacher Graduate Education  
B.S., Mississippi College; M.S., Ph.D., The University of Southern Mississippi

Donald Hubele (1997), Associate Professor of English; Chair of the English Department  
B.A., Malone College; M.A., California State University; Th.G., Baptist Bible College; D.A., Middle Tennessee  
State University

Jenelle Jefferson (2005), Specialty Instructor of Mathematics  
B.S., Belhaven College; M.O.R., North Carolina State University

Yusufu Jinkiri (1998), Assistant Professor of Business Administration  
B.S., Ahmadu Bello University; M.A., Wheaton College; Ph.D., The University of Connecticut

Neal Johnson (2005), Senior Fellow and Scholar in Residence  
B.A., University of Colorado; Graduate, Southern Methodist University; M.P.A. University of Oklahoma; M.A.-  
ICS, Fuller School of World Mission; J.D., University of New Mexico School of Law; Ph.D., Fuller School of  
Intercultural Studies

Pamela K. Jones (1996), Vice President for Student Learning  
B.S., Mississippi University for Women; M.S., Florida State University; Ph.D., The University of Mississippi

Phillip L. Kelly (1979), Professor of Chemistry and Physics; Chair of the Chemistry and Physics Department and  
Division of Natural Sciences  
B.S., Mississippi College; Ph.D., The University of Southern Mississippi

Walter Wynn Kenyon (1981), Professor of Biblical Studies and Philosophy; Chair of the Philosophy Department  
and Division of Ministry and Human Services  
B.A., Marietta College; M.Div., Pittsburgh Theological Seminary; M.A., Ph.D., The University of Miami

Sara Beth Kimmel (2003), Assistant Professor of Business Administration  
B.S., Belhaven College; M.B.A., Millsaps College, Ph.D., The University of Southern Mississippi

Ervin Martin (2000), Associate Professor of Business Administration  
B.A., Portland State University; M.P.A., M.S., The University of Alaska; M.A., Ph.D., The Fielding Institute

Joseph M. Martin (1989), Professor of Christian Ministries; Chair of the Biblical Studies and Ministries Department  
B.A., Duke University; B.D., Th.M. Columbia Theological Seminary; Ph.D., Georgia State University

Ralph A. Mason, III (1995), Dean of the School of Business  
B.A., Duke University; M.Ed., Ph.D., The University of North Carolina

Edwin McAllister (1998), Associate Professor of English  
B.A., Millsaps College; M.A., The University of Mississippi; Ph.D., The University of Oregon

Georgia Stratton Miller (2005), Associate Professor of Mathematics  
B.A., M.S., The University of Mississippi; Ph.D., The University of Southern Mississippi



Laura Morton (2004), Assistant Professor of Dance  
 B.S., The University of Houston; Ad Deum Dance Company; Houston Ballet Ben Stevenson Academy

Cynthia A. Newland (2003), Assistant Professor of Dance; Chair of the Dance Department  
 B.F.A., George Mason University; M.F.A., Arizona State University

Kay Owen (2004), Academic Dean of Adult Studies (Jackson)  
 B.S., M.S., The University of Southern Mississippi; Ed.D., Mississippi State University

Roger Parrott (1996), President of the College  
 B.S., Eastern Nazarene College; M.Ed., Ph.D., The University of Maryland

William M. Penn, Jr. (1981), Professor of Economics and Business  
 B.A., Western Maryland College; Ph.D., Duke University

Robert W. Pennebaker (2003), Associate Professor of Art; Chair of the Visual Arts Department  
 B.A., M.A., Mississippi College

Stephen Phillips (1999), Assistant Professor of History and Political Science  
 B.A., Dallas Baptist University; M.A., Texas A & M University - Commerce; Ph.D., Baylor University

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 B.S., Ball State University; M.A., University of Houston

Bettye H. Quinn (1966), Associate Professor of Education; Director of Elementary Education  
 B.A., Belhaven College; M.Ed., Mississippi College

Sandra L. Rasberry (1988), Dean of the School of Education and Professor of Education  
 B.S., West Georgia College; M.A., The University of South Alabama; Ed.D., Mississippi State University

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 B.B.A., University of Mississippi; J.D., University of Mississippi School of Law

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 B.A., Saint Leo University; M.A., M.I.L.A., Middle Tennessee State University; D.B.A., The University of Sarasota

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 B.B.A., North Texas State University; M.S., Ph.D., The University of Minnesota

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 B.S., Louisiana State University, PhD. Louisiana State University

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 B.S., B.A., Lebanon Valley College; M.M., Ohio University; D.M.A., The Catholic University of America

Andrew M. Sauerwein (2005), Assistant Professor of Music  
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 B.S., Kentucky Christian University; M.B.A., Abilene Christian University; D.B.A., Argosy University

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 B.M.E., Florida State University; M.A., Columbia Biblical Seminary; M. Div., Reformed Theological Seminary;  
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B.S., Jackson State University; M.L.S., University of Southern Mississippi

Janie Smith (1986), Associate Professor of Mathematics  
B.S., Mississippi College; M.S., Auburn University

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Crystal Stamps-Etheridge (2006), Director of Libraries  
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B.S., Alcorn State University; M.Ed., Ed. S., Delta State University; Ed.D., The University of Southern Mississippi

Tom Sullivan (2004), Academic Dean of Adult Studies (Memphis)  
B.A., New Mexico State University; M.B.C., Birmingham Theological Seminary; M.S., Ph.D., Southern Illinois University

William Sumrall III (2007), Associate Professor of Business (Memphis)  
B.A., Louisiana Tech University; M.S., University of Southern Mississippi; M.B.A., Delta State University; Ed.D., Arkansas State University

Nate Aaron Theisen (2002), Assistant Professor of Art  
B.F.A., The University of South Dakota; M.F.A., Wichita State University

Paula P. Tinnin (2006), Assistant Professor of Education  
B.A., Mercyhurst College; M.Ed., Boston University; Ed.D., University of Virginia

Ravenna Michelle Tucker (2006), Associate Professor of Dance  
The Royal Academy of Dancing and Commonwealth Society of Teachers of Dancing majors examinations; Ad Deum Dance Company in Houston, Texas

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B.A., Rutgers College; M.Ed., Texas A & M University; Ph.D., University of Mississippi

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B.S., Mississippi State University; M.Ed., Delta State University; Ph.D., The University of Mississippi

Guy Prentiss Waters (2002), Assistant Professor of Biblical Studies  
B.A., The University of Pennsylvania; M.Div., Westminster Theological Seminary; Ph.D., Duke University

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B.S., M.S., Ph.D., The University of Texas at Dallas

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B.A., Taylor University; M.A., Wheaton College; M.A., PsyD., Biola University

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Kathy A. Wooten (2005), Assistant Professor of Accounting  
B.S., Belhaven College; M.B.A., Millsaps College

Britta Wynne (2005), Specialty Instructor of Dance  
The Heinz Bosl Stifting Consecratory in Munich, Germany; Centre de Danse International in Cannes, France; The Hamberger State Opera House School; Limon Studio, New York; Stagione Lyrica in Maccerrata, Italy; Musik Theatre im Revier, Gelsenkirchen, Germany; Freiburg, Germany; Tanz-Forum, Metropolitan Opera House in Cologne, Germany

Stephen Wynne (2003), Assistant Professor of Dance  
American Ballet Theater Professional Scholarship Program; Teacher's Program, Rotterdam Dance Academy, Holland; Tanz-Forum, Cologne, Germany; Artistic Director at Ma'Rah Dance Theatre, Philadelphia

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B.A., Guangxi Institute of Arts, The Shanghai Conservatory of Music in China; M.A., Louisiana State University

#### **FACULTY EMERITI**

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B.A., Belhaven College; M.M., The Chicago Musical College of Roosevelt University

James W. Park, Professor of Economics and Business; Chair of the Division of Business Administration  
B.S., M.B.E., The University of Mississippi; Ph.D., The University of Alabama

Annie Florence Powers, Instructor of Secretarial Science  
B.S., Mississippi University for Women, D.C.S., Belhaven College

Geraldine Roberts, Instructor of Mathematics  
B.S., M.Ed., Mississippi College; Ed.S., Jackson State University; Ph.D., The University of Mississippi

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